

## **Agenda With Actions Taken**

Board of Directors Regular Meeting  
City of Douglas Community Housing Corporation  
Thursday, April 7, 2016 at 9:30 a.m.

Rancho La Perilla Apartments  
Community Room  
1201 E. Fairway Drive  
Douglas, AZ 85607

1. Call to Order.

Rancho La Perilla Board members held their quarterly meeting on Thursday, April 7, 2016 in the community room at Rancho La Perilla Apartments, 1201 East Fairway Drive, and the meeting was called to order at 9:43 a.m.

2. Roll Call.

Board Members present were, Vicky Merritt, Veronica Abrigo and newest Member Michael Gutierrez. City Staff member present was Juan Pablo Flores, City Attorney. Present from First West Management Company was Frank Moro, Shannon Glasser and Ana Salazar, the property manager.

Absent Board Members were Frank Melgoza and Felix Soto.

3. Persons wishing to address the committee in writing or verbally on any item not on the agenda.

None

4. A. Discussion/Decision to Approve new appointment (Michael Gutierrez) as Member to the CHC.

Motion made by Veronica Abrigo to approve the appointment and seconded by Vicky Merritt. (Motion Passed Unanimously)

B. Swearing in by Administering Oath of Office to new member Michael Gutierrez.

Not an action item - no action was taken.

5. Discussion/Decision on Approval of Minutes for the January 13, 2016 Board Meeting.

Motion made by Veronica Abrigo to approve meeting minutes from January 13, 2016 and seconded by Michael Gutierrez. (Motion Passed Unanimously)

6. Management Report and presentation of related current Financial Reports for CHC and Facility.

Not an action item - no action taken.

7. Information/Discussion and possible update regarding the CHC Audit performed for the 2015 Budget year and the accompanying report.

Not an action item - as matter was handled as an information item and thereby requiring no action to be taken.

8. Discussion/Information and possible Decision(s) by Board regarding recent capital outlays by the City of Douglas to the CHC as a loan to assist in cash flow in the approximate amount of \$25,000, and obtain status and amounts to date of subsidy during City FY 2015-2016 & discuss progress on reimbursements/payments.

Not an action item - as matter was handled as an information item and thereby requiring no action to be taken.

9. Scheduling and/or confirmation of next Meeting date(s), and suggestions for future agenda items.

Not an action item - no action taken other than to set the next quarterly meeting on July 7, 2016 at 9:30 a.m. This was accomplished through popular acclamation.

10. Adjournment:

Motion to Adjourn made by Veronica Abrigo and seconded by Michael Gutierrez to adjourn meeting.

Motion Passed and meeting adjourned at 10:17 a.m.

**Posted at:**

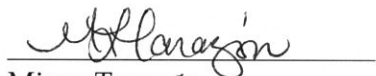
City Hall

Douglas Police Department

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Wednesday, April 20, 2016 @ 10:30 a.m. by:



Mirna Tarazón

Administrative Assistant