

The BOARD of DIRECTORS

Of

**Douglas Housing Corporations I and II
(Casas de Esperanza and Pioneer Village)**

Agenda – With Actions

Tuesday, August 6, 2013 at 5:00 p.m.

At

**City of Douglas Council Chambers
425 10th Street
Douglas AZ**

**Posted at:
City Hall
Douglas Police Department
Douglas Library
www.douglasaz.org
Friday, August 2, 2013 at 12:30 p.m.**



Neighborhoods Office

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT (ADA), THE CITY OF DOUGLAS DOES NOT, BY REASON OF A DISABILITY, EXCLUDE FROM PARTICIPATION IN OR DENY BENEFITS OF SERVICES, PROGRAMS OR ACTIVITIES OR DISCRIMINATE AGAINST ANY QUALIFIED PERSON WITH A DISABILITY. INQUIRIES REGARDING COMPLIANCE WITH ADA PROVISIONS, ACCESSIBILITY OR ACCOMMODATION CAN BE DIRECTED TO ALMA ANDRADE WITHIN 72 HOURS AT (520) 417-7302, FAX (520) 364-7507, 425 10TH STREET, DOUGLAS, ARIZONA 85607.

AGENDA

**Board of Directors Meeting
Douglas Housing Corporations I and II**

Agenda – With Actions

Tuesday, August 6, 2013 at 5:00 p.m.

**City of Douglas Council Chambers
425 10th Street
Douglas, AZ 85607**

I. Call to Order 5:27 p.m

II. Roll Call

	Present	Absent
Board President, Gary Clark	X	
Board Vice President, Rosa Vertrees	X	
Board Member, Rita Rojas	X	
Board Member, Irene Garcia		X (excused)
City Manager, Carlos De La Torre	X	
City Attorney, Juan Pablo Flores	X	
Housing Property Manager, Michael Moulinet	X	

III. Approval of Minutes – March 4, 2013

Motion PASSED by a vote of 3-0

IV. Resignations/Appointments and possible Discussion/Decision on:

- a) Discussion/Direction item to informally recommend to Mayor, Danny Ortega Jr., candidates for possible appointment to the one (1) vacant seat on the Board(s).

Recommendation made by board members

V. Discussion/Decision

- a) Discussion/Decision to approve and authorize the entry into an Intergovernmental Agreement between the City of Douglas and the Douglas Housing Corporations I & II starting July 1, 2013 through June 30, 2014.

Motion PASSED by a vote of 3-0

- b) Discussion/Decision to approve the Management Agreement between the City of Douglas and the Douglas Housing Corporations I & II starting July 1, 2013 through June 30, 2014.

Motion PASSED by a vote of 3-0

- c) Discussion/Decision on approval of Resolution ____, a resolution of the board of Directors of the City of Douglas Housing Corporations I & II to authorized the Account Receivable write-offs as presented by Management.

Motion to TABLE by a vote of 3-0

- d) Discussion/Decision on approval of Resolution ____, a resolution of the board of Directors of the City of Douglas Housing Corporations I & II to authorized the amortization of checks outstanding over 90 days.

Motion to TABLE by a vote of 3-0

- e) Discussion/Decision to approve the proposed 2013-2014 Fiscal Year Budget for Pioneer Village & Casas de Esperanza.

Motion PASSED by a vote of 3-0

- f) Discussion/Decision to approve the proposed 2013-2014 Fiscal Year Capital Replacement Plan for Pioneer Village & Casas de Esperanza.

Motion PASSED by a vote of 3-0

- g) Discussion/Decision – To approve the renewal of insurance policy(s)
 - 1) To approve Pioneer Village
 - i. Farmers Insurance – Hazard Policy
 - 1. Hazard Policy - Premium for renewing entire present coverage from 07-01-2013 to 07-01-2014 (\$7,527.00)
 - 2. Umbrella Policy - Premium for renewing entire present coverage from 07-01-2013 to 07-01-2014 (\$1,616.00)
 - 2) To review Property Insurance Policy for Casas De Esperanza
 - i. Farmers Insurance
 - 1. Policy is paid through mortgage

Motion PASSED by a vote of 3-0

VI. Management Report

- a) City Manager, Carlos De La Torre
- b) Property Manager Michael Moulinet to discuss all corresponding issues pertaining to Casas De Esperanza and Pioneer Village.

Not an action item – no action taken

VII. Persons wishing to address the Board in writing or verbally, on any item not on the agenda.

Not an action item – no action taken

VIII. Next Meeting

IX. Adjournment 6:20 p.m

For questions, please call Michael Moulinet at (520) 417-7314