



# Douglas Library Committee

## Monthly Meeting Agenda **WITH ACTIONS**

October 29, 2015

Library Large Conference Room

4:00 p.m. – 5:00 p.m.

### 1) Call To Order

### 2) Roll Call

- Anne Mc Cleve
- Eva Escalante
- Maria Sexton
- Lawana Diffie
- Jennings Johnson
- Jose Frisby
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Other:

### Staff Representation:

- Ana Urquijo, Deputy City Manager
- Venessa Cancio, Library Manager

### 3) Approval of Minutes –July 30, 2015-**PASSED**

### 4) Upcoming Library Programs & Recap on August Events–**NOT AN ACTION ITEM**

#### August & September Events

- Care Fair
- National Library Card Sign-Up Month
- Movie Nights for Children and Teens
- The library had less programming these two months after a busy summer
- The library took these two months to start planning for the holiday seasons: October, November, and December

#### October Events

- Friends of the Library Book Sale
- Halloween Craft Event: 15 kids; 8 adults (*last year we had a Spooktacular Game Night in place of this with 18 adult and children participants*)
- Ghoulish Face Painting: 21 kids; 8 adults (*last year: 22 adult and children participants*)
- Trick-or-Treat Bag Decorating: 45 kids, 22 adults (*last year: 40 adult and children participants*)
- Halloween Kid's Bash: 75 kids; 60 adults (*last year: 39 adult and children participants*)
- Halloween Teen Pizza and Movie Night: 32 teens (*last year we had Haunted Stories of Arizona in place of this with 9 teen participants-we did not do movies for teens last October*)
- Children and Teen Movie Nights
- Last year the library had a significant increase in program statistics, showing the popularity of seasonal programming. This year so far, the library has had 14 programs in total for children, teens, and adults, with a program attendance of 409 people. There are still 3 more programs for the month.
- Comparing last year's programming statistics, the library had 25 programs; this year 17. The decrease in programming was unfortunately due to the staff changes, leaving the library shorthanded.
- Last year the library had a total program attendance for the month of 443. It is expected that we will meet this same number for this month. Even though the library did not increase program statistics this year for October, our events were more attended this year and staff was able to put on great programming, despite being shorthanded. Overall, October was a success and the staff enjoyed planning and executing all the events.

#### Upcoming Events for November

- Food for Fines
- Collection for the Elderly Homes
- Anime Afternoon
- Children's Day of the Dead Movie and Craft

**5) General Report/Update on Library Issues by Venessa Cancio—NOT AN ACTION ITEM**

- Upcoming Library Projects
- Staff Changes
- Updates on changes being made to library fines and fee policies-discussion will take place concerning the currently approved changes and the different solutions and options being proposed by library staff

**6) Member Reports—NOT AN ACTION ITEM**

**7) Next Meeting Date—NOT AN ACTION ITEM**

November 19, 2015

**8) Adjournment—PASSED**

For reasonable accommodations pursuant to the Americans with Disabilities Act (ADA), call (520) 417-7326 as early as possible to coordinate needed arrangements.

For further information, call Ana Urquijo (520) 417-7326.

Posted on : \_\_\_\_\_ (date and time)

By: \_\_\_\_\_ (print and signing)