



# Douglas Library Committee

Monthly Meeting Minutes  
August 30, 2012

The Library Committee met for their monthly meeting on Thursday, August 30, 2012 at 4:05 p.m. in the Library Conference Room, 560 10<sup>th</sup> Street. Ana Urquijo, Interim Library Director, facilitated the meeting.

## 1) Call To Order

## 2) Roll Call – Members Present are marked

- Anne M cCleve
- Eva Escalante
- Susan Daneker
- Lawana Diffie
- George Wangelin
- Jennings Johnson

### Staff Representation:

- Ana Urquijo, Deputy City Manager – on assignment

## 3) New Business

### a. Discuss Election of Officers for future meeting

Ana Urquijo presented the members with a current copy of Douglas Municipal Code 2.48 as an update for them on their term lengths and duties. Members agreed that officers would be elected at the next meeting.

### b. Discuss Member Appointments

Ana Urquijo reported to committee members that most appointments have expired and she would be submitting a recommendation for re-appointment to Mayor and Council.

### c. Summer Reading Program Report

A report was distributed identifying average daily attendance during the Summer Reading Program held June and July of 2012 as well as a summary of performers, donations received and final events. The program was successful and supported by the Friends of the Library.

### d. Statistical Report Training – Information

Ana Urquijo informed committee members that she would be attending Library Statistics training in the upcoming weeks offered by the Arizona State Library.

### e. General Library Issues

Ana Urquijo briefed committee members on a recent issue with a book disappearing from the Library Hold Shelf. It matter was looked into and the person was properly identified by staff. The issue has been resolved and the book has been returned.

### f. Government Center Location

Ana Urquijo informed committee members that at least two areas of the new Douglas Government Center have been identified to be an extension of the current Library. More information will follow as Council makes a final decision. In the meantime, space at the center will be used by the Cochise College Center for Lifelong Learning to conduct regular Brown Bag Lunches and present classes on various topics. Committee members commented that this was an excellent idea and hoped it would be well marketed. Suggestions were made that the website as well as paper marketing would be good and a great source for disbursement of flyers would be at the Douglas Art Gallery.

## 4) Next Meeting Dates

- a. September 28, 2012 **Correction – September 27, 2012**

## 5) Questions, Comments, Concerns - None

## 6) Adjournment – The meeting adjourned at 5:00 p.m.