



Douglas Library Committee

Monthly Meeting Minutes
May 30, 2013

- 1) **Call To Order** – The Meeting was called to order at 4:00 p.m. in the Library's GED Classroom.
- 2) Roll Call
 - Anne Mc Cleve
 - Eva Escalante - excused
 - Susan Daneker
 - Lawana Diffie
 - George Wangelin
 - Jennings Johnson
 - Sheila Rogers - excused
 - Other: Veronica Juarez-Carrillo
- Staff Representation:
 - Ana Urquijo, Deputy City Manager – on assignment
- 3) Approval of Minutes – May 30, 2013
Motion was made by Anne Mc Cleve and seconded by Lawana Diffie to approve the May 30, 2013 minutes. Anne Mc Cleve made a correction of the spelling of her name. Item was corrected. Members also inquired on requirement for handling member absences from meetings. Ms. Urquijo stated practice has been that three unexcused absences would result in replacement. No further discussion was made. Motion passed unanimously.
- 4) June Library Programs
Veronica Juarez-Carrillo, Librarian, provided members with the calendar of events for the Summer Reading Program and described the Battle of the Books program available for teens.
- 5) General Report/Update on Library Issues by Ana Urquijo
 - Youth issues in the Library were expected to minimize during summer break, as they usually are a result of Early Release on Tuesdays.
 - A teen area is planned in the GED room. Cochise College will be moving out in June and the area will be converted to a Teen/Youth library section to try and divert some of the youth activity away from the main library. Staff will monitor progress and work on issues as they arise.
 - A grant opportunity arose for the Library and staff is working on submitting an application to the Tohono O'odham Nation for library furniture.
 - Veronica Juarez-Carrillo was also able to obtain grants from local merchants for the Summer Reading Program. She obtained \$1000 from Wal-Mart, and \$150 from ACT Call Center.
 - The FY 2013-2013 City budget will be presented to Mayor and Council for tentative adoption in June. The Director position is not being funded for the next fiscal year. Some re-organization across City departments is expected.
- 6) Member Reports None
- 7) Next Meeting Date
June 27, 2013
- 8) Adjournment
Motion made by Lawana Diffie and seconded by Ann Mc Cleve to adjourn the meeting at 4:17 p.m. Motion passed unanimously.