



## Douglas Library Committee

Monthly Meeting Minutes  
October 31, 2013  
Library Teen Room  
4:00 p.m. – 5:00 p.m.

### 1) Call To Order

### 2) Roll Call

- Anne Mc Cleve
- Eva Escalante-excused
- Susan Daneker
- Lawana Diffie
- Jennings Johnson
- Sheila Rogers-excused

### Staff Representation:

- Ana Urquijo, Deputy City Manager, on assignment
- Veronica Juarez-Carrillo, Librarian

Other:

### 3) Approval of Minutes – September 26, 2013

Motion was made by Anne McCleve and seconded by Lawana Diffie to approve minutes as presented. No further discussion was made. Motion passed unanimously.

### 4) Upcoming Library Programs & Recap on November Events

The October events were Staff dress up for Halloween, astronomy night, adult discussion group and diabetes/diabetes diet workshop. All staff members dressed up for Halloween. The astronomy night was conducted on October 11 from 3pm to 4pm. There were 19 people who showed. There were 10 children and 9 adults. The astronomy night was a huge success. There was a request for another astro night. Most of the success was due to the fact that it was advertised on the Voice of Douglas. The adult discussion group was held on October 17 and 8 people showed. The book read was *Who will run the frog hospital?* The diabetes/diabetes diet workshop was held on October 24, 2013. It was widely advertised, but only 7 adults and 1 child.

### November Events-

The November events are as follows; update on astronomy night, computer classes, adult discussion group and Friends of the Library Book Sale. Instead of scheduling an astronomy night at the library, the library will help advertise a huge astronomy night at Paul Huber Middle School on November 6 at 5:30pm. A future library astronomy night will be scheduled for the spring or summer reading program. Library staff continues to work on bring computer classes to the library. We will partner with Cochise College to bring these classes. The adult discussion group will be Death comes to the Archbishop on November 21. The Friends of the Library Book Sale is scheduled for Thursday, November 7 to Saturday, November 9. Sorting will be done in the large conference room from Monday, November 4 to Wednesday, November 6. The buck a bag will continue from Tuesday, November 12 to Tuesday, November 26.

### 5) General Report/Update on Library Issues by Veronica Juarez-Carrillo

Since there continues to be graffiti in the men's and women's restrooms, library staff is looking into placing a lock on the men's and women's restrooms.

### 6) Member Reports

None

### 7) Next Meeting Date

November 21, 2013

**8) Adjournment**

For reasonable accommodations pursuant to the Americans with Disabilities Act (ADA), call (520) 417-7326 as early as possible to coordinate needed arrangements.

For further information, call Ana Urquijo (520) 417-7326.

Posted on : \_\_\_\_\_ *(date and time)*

By: \_\_\_\_\_ *(print and signing)*