



Douglas Library Committee

**Monthly Meeting Minutes
November 21, 2013
Library Large Conference Room
4:00 p.m. – 5:00 p.m.**

1) Call To Order

2) Roll Call

- Anne Mc Cleve
- Eva Escalante
- Susan Daneker
- Lawana Diffie
- Jennings Johnson
- Sheila Rogers
- Judy Bourg

Other:

Staff Representation:

- Ana Urquijo, Deputy City Manager, on assignment
- Veronica Juarez-Carrillo, Librarian

3) Approval of Minutes – October 31, 2013

Motion was made by Lawana Diffie and seconded by Anne McCleve to approve minutes as presented. No further discussion was made. Motion passed unanimously.

4) Upcoming Library Programs & Recap on November Events

For the November events, we had the adult discussion group on November 21. We had 3 adults participate in the group. Friends of the Library Book Sale occurred on Thursday, November 7 to Saturday, November 9. The Friends of the library Buck a Bag Sale occurred on November 12th from November 26. It was suggested that the Buck a Bag Sale did better than the book sale. Numbers will be in later. The author of The Princess Who Did It Her Way, Catherine Crary, read her book on November 14th. There was a disappointing turnout of 1 adult and 1 child. Helen Murphy has an art display going on for the month of November and December. The upcoming December event is Helen Murphy's art display.

5) General Report/Update on Library Issues by Ana Urquijo and Veronica Juarez-Carrillo

Ana Urquijo shared that engineers are coming into the library and suggest the placement of an elevator.

Bathrooms were now locked. There has been no graffiti since bathrooms have been locked.

Two new volunteers have been recruited to staff the new computer room and help with overall library operations.

6) Member Reports

Library Committee members suggested various options for the bathroom situation. Some library committee members suggested to make three keys for the women's bathroom since there are three stalls. It was also suggested to place a combination lock on the bathrooms that can be changed daily.

Judy Bourg has been chosen as a replacement for George Wangelin.

7) Next Meeting Date

December 19, 2013

8) Adjournment

For reasonable accommodations pursuant to the Americans with Disabilities Act (ADA), call (520) 417-7326 as early as possible to coordinate needed arrangements.

For further information, call Ana Urquijo (520) 417-7326.

Posted on : _____ *(date and time)*

By: _____ *(print and signing)*