



Douglas Library Committee

Monthly Meeting Minutes
February 27, 2014
Library Large Conference Room
4:00 p.m. – 5:00 p.m

1) Call To Order

2) Roll Call

- Anne Mc Cleve-excused
- Eva Escalante
- Susan Daneker
- Lawana Diffie
- Jennings Johnson
- Sheila Rogers
- Judy Bourg

Other:

Staff Representation:

- Ana Urquijo, Deputy City Manager, on assignment
- Veronica Juarez-Carrillo, Librarian

3) Approval of Minutes –January 30, 2014

There was a change in the minutes to add “excused” after a person’s name when they are excused. Motion was made by Susan Daneker and seconded by Lawana Diffie by approve the amended minutes. Motion passed unanimously.

4) Upcoming Library Programs & Recap on January Events

February Events-

We had 20 people participate in the tax assistance Catholic Charities is having on Mondays from 10am to 2pm. Catholic Charities will continue to hold tax assistance until April. On February 19, Arizona Workforce Connection conducted a job assistance workshop from 4pm to 5pm. We had 3 people show for the event. On February 20, we had our adult discussion group and read the Life of Pi by Yann Martel. Four people showed for the event. We also hosted the certified health care navigators. The health care navigators assisted patrons applying for the health care. We had 17 people apply for health care in one day.

March Events-

On March 1, the library will host 4H Robotics from 11am-12:30pm. So far, we have 14 people registered for the event. On March 19 from 1pm to 7pm, we will have the overdrive digital bookmobile at the Douglas Visitor’s center. The Overdrive digital bookmobile will stop at two libraries, Sierra Vista and Douglas, within Cochise County. The following link, <http://digitalbookmobile.com/Calendar.aspx>, is for more information on the digital bookmobile. On March 20, we will be hosting a nutrition Workshop on Weight Management with Healthy Tips from 6pm to 7pm.

5) General Report/Update on Library Issues by Veronica Juarez-Carrillo

The Friends of the Library had a meeting on February 5 meeting. They postponed electing new officers. The bathrooms were opened to see if there is no graffiti in the restroom. There was not graffiti in the restrooms throughout the month of February. The strategic planning went all. The first meeting is scheduled for January 31 and goes through April. We did the staff SWOT analysis throughout February 14 and February 21.

6) Member Reports

Lawana Diffie rose concerns about the computer room. The computer room is too hot and too noise. Susan Daneker suggested when a child gets suspended from the library to take away children’s library cards and that the parent has to come pick it up.

7) Next Meeting Date

March 27, 2014

8) Adjournment

For reasonable accommodations pursuant to the Americans with Disabilities Act (ADA), call (520) 417-7326 as early as possible to coordinate needed arrangements.

For further information, call Ana Urquijo (520) 417-7326.

Posted on : _____ *(date and time)*

By: _____ *(print and signing)*