

CITY OF DOUGLAS TRANSIT ADVISORY COMMITTEE MEETING
WEDNESDAY, JULY 29, 2015 - 10:00 A.M.
VISITORS CENTER
345 16TH STREET, DOUGLAS, AZ 85607

MINUTES

1. CALL TO ORDER
The meeting was called to order at 10:02 a.m. by Humberto Rivera, Transit Manager.
2. ROLL CALL
Members present: Gary Clark, Connie Gastelum, Ryan Kooi, Corinna Carbajal, Linda Conwell, Laurie Botts.
Staff present: Humberto Rivera, Ana Urquijo, Jessica Urrea.
3. CALL TO THE PUBLIC
There were no members of the public present.
4. APPROVAL OF APRIL 29, 2015 MINUTES
Minutes approved as presented.
5. NEW BUSINESS: Financial statement handout to board members. Comment by Humberto regarding the use of old excel sheets that show entire year versus the new e-grant report that show only current month. Question by Ryan if we can move line items comment by Corinna in old excel not allowed and don't know if possible in new e-grant.
RIDERSHIP: Comments by Jessica, ridership is ok it fluctuates during this time of year we are at 42,996. Once school starts we see increase in ridership, another run is included at 8am to Cochise College for students that go later. Question by Gary if we do monthly passes, answer is yes we have two riders that buy monthly passes
VEHICLES: Report by Humberto, specification sheets have been submitted to Creative Bus Sales for a 36 passenger bus and we are waiting for total cost to start process.
EMPLOYEE: Report by Humberto, currently have four drivers and looking for one more, there is a shortage of drivers and its state wide.
6. 5311-2015 APPLICATION: Handout of preliminary award budget from ADOT showing amounts requested.
7. ADOT SITE VISIT: Review of response to ADOT BY Humberto, question by Ryan regarding City of Douglas creating an enterprise fund if this is a tax, answer by Ana, it's not a tax City manager wants to separate transit and be on its own, taking on Bisbee contract and look for more opportunities that are more strictly transit focus so that Transit can stand alone outside of the general fund. Discussion on DAR request by ADOT to convert to paratransit or open up to general public, City of Douglas is already doing that it only needs to have a written plan. Discussion regarding patients riding to hospital using ambulance and not having a ride back, same comment by Connie in the Valley area.

STAFF COMMENTS: Comments by Ana regarding Contract with Bisbee starting October 1st, Gary questions why Bisbee had to contract service Corinna explains that CCS contract expired.

MEMBERS COMMENTS: Ryan mentioned PASS training in Sierra Vista, Gary asks Connie for 5310 update, Connie mentioned updates will be posted next day and also mentioned that trainings for mobility management will be available

8. NEXT MEETING. Next meeting was proposed for October 28, 2015
9. ADJOURNMENT. Meeting adjourned at 11:10 a.m