



# CITY OF DOUGLAS

## Minutes

### Airport Authority Board Meeting

October 4, 2012

I. **Call to order:** The Douglas Airport Authority Board meeting of the City of Douglas was held at 3200 E. 10<sup>th</sup> Street, Douglas, Arizona, 85607, pursuant to the notice sent to all board members in accordance with the bylaws. The meeting convened at 5:30 p.m.

#### II. Roll Call

Members Present:	Absent:
Bill Wendt, Chairman	Richard Thomas, Member
Joe Moran, Member	Robin Brekhus, Member
Les Stimac, Member	Ray Shelton, Council Member
Neel Overman, Member	
City Staff present:	
Lauren Ortega, Public Works Director	
Sylvia Gonzales, Administrative Secretary	
Miguel Gutierrez, Airport Operator	

III. **APPROVAL OF MINUTES** dated April 26, 2012. *Motion by Chairman Wendt to approve minutes. Passed by a vote 4-0.*

#### IV. FINANCIAL REPORT:

a) Quarterly financial report.

#### V. DISCUSSION OF AIRPORT OPERATIONS

- a) ADOT Grant Award of Municipal Airport Security Fencing. Ms. Ortega stated this project is in the design process. The fence will be 6 feet high with three strand barbed wire. The project should be in the 100% design stage by the end of the year.
- b) ADOT Grant Design & Reconstruction of Runway 3/21. This project consists of a total runway reconstruction. Specialized concrete/asphalt and an environmental clearance will be needed. It will take approximately six months to complete. The Intergovernmental Agreement was signed with ADOT.
- c) ADOT Grant regarding 2" Inch Taxi Overlay. This is an ADOT administrated project that will be bid out in the spring of 2013.
- d) Meeting Date(s). Next projected meeting date will be December 6, 2012.

#### VI. DISCUSSION/RECOMMENDATION REGARDING MEMBER VACANCY AND RENEWAL OF MEMBER'S TERMS.

Chairman, Bill Wendt stated that a new board member is needed and he recommended suggestions of other(s) interested in Board membership. Mr. Overman, Mr. Moran, and Mr. Shelton would like their terms renewed. Mayor & Council make official renewals

and appointments at the council meeting to be held in November 2012. *Motion by Board Member Les Stimac, seconded by Joe Moran. Motion passed by a vote of 4-0.*

**VII. DISCUSSION REGARDING TERMINATION OF LEASE WITH AIR RESOURCES INTERNATIONAL, INC., FOR HANGARS ON EASTERMOST SIDE OF AIRPORT.**

City Attorney, Juan Flores had made a recommendation to submit information to the Mayor & Council (or at a Mayor & Council meeting in the near future) to terminate the lease with Air Resources International, as they are in default. Update by the Public Works Director stating that Shady Place Co. has contract documentation for the hangars and the City is in the contract review process. A new lease will most likely be created.

**VIII. Call to Public.** Mr. Tom Hannigan stated his interest in being appointed as a board member. Edgardo Garayua, Supervisory Border Patrol Agent, U.S. Customs and Border Protection spoke as a liaison to the City/Community. Mr. Garayua discussed the Douglas Border Patrol Station Citizen's Academy beginning October 16, 2012.

**IX. Adjournment**

*6:30 p.m. Motion to adjourn passed by a vote of 4-0.*

Minutes approved by:

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William (Bill) Wendt  
Chairman

Minutes prepared by:

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Sylvia A. Gonzales  
Administrative Secretary