

CITY OF DOUGLAS TRANSIT ADVISORY COMMITTEE MEETING
TUESDAY, JULY 8, 2014 - 9:00 A.M.
VISITORS CENTER
345 16TH STREET, DOUGLAS, AZ 85607

MINUTES

1. CALL TO ORDER
The meeting was called to order at 9:00 a.m. by Humberto Rivera, Transit Manager.
2. ROLL CALL
Members present: Corinna Carbajal, Chris Vertrees, Danny Morales, LaMont D. Schiers , Gary Clark, Linda Conwell.
Staff present: Ana Urquijo, Humberto Rivera, Luis Pedroza, City of Douglas Finance Director.
3. CALL TO THE PUBLIC
There were no members of the public present.
4. APPROVAL OF MARCH 20, 2014 MINUTES
Minutes approved as presented.
5. NEW BUSSINES: Quarterly operations handout. Question by Gary, what happens if you run out of money before the end of the year, answer by Luis, that's what these program is based on, it's the City's baking there's a significant match associated with the entire program, comment by Ana, ideally we should be at 66% and overall administration it's at 69% just a little over, total operating and administration at 51% so we're not doing bad. Comment by Luis, administration costs are costs that we would already incurred anyways, we were able to actually use some of the existing staff to fund the program, that's a savings that you don't necessarily see, allocating staff that we would have paid anyways out of general fund towards the program, using those funds to pay them that are there.
Question by Corinna regarding review of 5311 application, Ana responded, ADOT asked to place all insurance lines in Admin, as per FTA changes in guidelines, asked to list our admin overhead costs on our in-kind page and said we probably need to have an ICAP in place, they also requested a shelter inventory, the space rental issue at 1st St.-they need valuation and justification and said they will guides us and finally to not call Bay Acres and Pirtleville Intercity even though it is out of City limits. Dial a Ride as well-should not show as Intercity. Only Bisbee Connect and Elfrida should be Intercity.
Comment by Gary in regards to comparables, should use bay at prison. Comment by Humberto fares are at 19% and riders numbers are up.
Vehicle report, Humberto talks about Yuma vehicle finally being fixed and is in operation doing Bisbee connection, rest of vehicles being serviced according to schedule.

Employee Development, Humberto mentioned that driver Mike Shaya will not be returning to work due to illness, other driver Jose also will not be working due to applying out of state for a job, two drivers were hired.

Chris Vertrees comments about cuts in SEAGO funding due to reduction in federal funding and mentions the availability of a grant of 100 Million that can offset some of the SEAGO cuts. Mentions that singular funded missions are not going to be funded, in order to be funded they need to expand to multi mission, also comments in regards to Routematch proposal to be used in Sierra Vista to dispatch the entire County. If S.V. not doing Routematch will ask ADOT for funding.

There were no comments by staff, comments by members, when will Transit present to members of council, Ana mentioned asking College if they will provide grant writing person for Freeport McMoran grant. Suggestion by David to contact merchants to advertise in bus windows.

Next meeting, Sept. 9th 2014.

Meeting adjourned.