



# Douglas Library Committee

Monthly Meeting Agenda  
May 28, 2015  
Library Large Conference Room  
4:00 p.m. – 5:00 p.m

## 1) Call To Order

## 2) Roll Call

- Anne Mc Cleve
- Eva Escalante
- Raquel Lis
- Lawana Diffie
- Jennings Johnson
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- Judy Bourg

Other:

### Staff Representation:

- Ana Urquijo, Deputy City Manager
- Venessa Cancio, Library Manager

## 3) Approval of Minutes –March 26, 2014

## 4) Upcoming Library Programs & Recap on April and May Events

### April Events

- Easter Story Time with Easter Egg Hunt
  - The children and staff had a lot of fun with this event, 26 people came to the event.
- National Library Week (April 13-17)
  - April 13-16: Library Trivia Raffle: Winner will receive a prize
  - April 14 & 15: Will celebrate National Library Week and National Poetry Month with movies pertaining to poetry. Light refreshments will be served. We will show “Mulan”, “Dead Poets Society”, and “Beowulf”.
  - April 16: The library staff will put on a puppet poetry show for our younger patrons to celebrate National Poetry Month. The library will do a rendition of Dr. Seuss’ “Green Eggs and Ham”
  - April 16: Poetry Slam Night
  - April 18: Cookie Day! Free cookies and juice in the Large Conference Room for our patrons
- National Poetry Month
  - The library will have a poetry contest for children and teens (Ages 6-17). The winners of the contest will receive a gift card and will have their poems and pictures showcased in the Douglas Dispatch.
  - April 30: Poem in Your Pocket Day: The library will be giving out pocket poems to all patrons that come in that day
  - Teen Night (Ages 6-12) Poetry Workshop/Magnetic Poetry
- April 22: Local author and historian, Cindy Hayostek, will discuss her new book “Connections: The Life and Times of B.A. Packard in 1880s Tombstone and on the Arizona-Sonora Borderlands.”
- Adult Book Club
  - April 15: *Charlatan* by Pope Brock

### May Events

- Friends Book Sale
- Adult Movie: “American Sniper”
- Teen Movie Night: “Oz the Great and Powerful”
- Children Movie Night: “A Bug’s Life”
- Crochet Club
- Adult Discussion Group: *East of Denver* by Gregory Hill
- U.S Citizenship and Immigration Services: Naturalization 101 Information Session: Cancelled by U.S Citizenship and Immigration Services and will reschedule for August

## Upcoming Events for June

### Summer Reading Program

#### 5) General Report/Update on Library Issues by Venessa Cancio

- Sheila Rogers has resigned from the Library Committee
- The Summer Reading Program calendar is finalized and registration has started. We have 40 kids signed up so far (5/21/15).
- The library has received two grants for the Summer Reading Program. We were awarded \$500 from Wal-Mart and \$1,500 from the Dollar General Literacy Foundation.
- So far, the Friends of the Library book sale has been a great success.
- In regards to the committee's previous questions, "Does the library have a first-shooter protocol? Is there a plan in place if a situation like this occurs?"-as of now, the City of Douglas/HR Dept. will have trainings for the library in June to address protocols and best practices for emergencies such as fire, shooting, flood, etc. These trainings will be beneficial in teaching the staff what to do in case of emergency.
- One of our library aides, Lisa Martinez, resigned and a new aide, Celene Arvizu, was hired.
- Nubia Elias, Library Specialist II, has also resigned and her position will be opening shortly and hopefully will be filled by the middle of June. Nubia currently does collection development for the adult section.
- The new security gates for our RFID conversion will go up on May 26. Our self-checkout station has finally arrived and so the next project is setting that up.

#### 6) Member Reports

#### 7) Next Meeting Date

June 25, 2015

#### 8) Adjournment

For reasonable accommodations pursuant to the Americans with Disabilities Act (ADA), call (520) 417-7326 as early as possible to coordinate needed arrangements.

For further information, call Ana Urquijo (520) 417-7326.

Posted on : \_\_\_\_\_ (date and time)

By: \_\_\_\_\_ (print and signing)