



Douglas Library Committee

Monthly Meeting Minutes
March 26, 2015
Library Large Conference Room
4:00 p.m. – 5:00 p.m

1) Call To Order

2) Roll Call

- Anne Mc Cleve
- Eva Escalante
- Raquel Lis-Unexcused
- Lawana Diffie
- Jennings Johnson
- Sheila Rogers-Excused
- Judy Bourg

Other:

Staff Representation:

- Ana Urquijo, Deputy City Manager
- Venessa Cancio, Library Manager

3) Approval of Minutes –November 20, 2014

Motion made by Lawana Diffie and seconded by Anne McCleve to approve the minutes. Motion passed unanimously.

4) Upcoming Library Programs & Recap on December and January Events

The library had a lot of programming in December. The library showed Christmas movies for the children. There were a total of 3 children's movies shown with a total of 39 adult and children participants. The library held a Teen Acoustic Concert with 23 participants. There was an ornament decorating event for the children with was really enjoyable. There were 20 participants. The library participated in the annual Douglas Holiday Drive. For its contribution, the library had a donation drive for the elderly and a "Food for Fines" program to waive patron's fines in exchange for food. There were a total of 54 participants. The library had a teen wrapping party where the items that were donated for the elderly were wrapped by the teens. We had 14 participants. There was a special Polar Express Night with Santa that was very successful with a total of 140 participants. By comparing the program statistics from this December and December 2013, the library has had a significant increase in program attendance. In December 2013, there were a total of 15 programs for children, teens, and adults with a total program attendance for the month of 78 participants. This December 2014, there were a total of 17 programs for children, teens, and adults with a total program attendance for the month of 332 participants.

In January, the library had movie nights for the children and teens. We showed 2 teen movies: "The Outsiders" and "The Amazing Spider-Man 2". We had a total of 29 teen and adult participants. We showed one children's movie: "How to Train Your Dragon 2" with a total of 18 adult and children participants. The adult discussion group discussed the book "Saving CeeCee Honeycutt". We had 6 adults participate. The Health Care Navigators were at the library in January as well with a successful turnout of around 40 adults.

During February, the library had Valentine's Day programming. We had a children Valentine's Day craft and movie party that was really fun with 23 participants. We had a teen Valentine's Day movie party with 9 participants. The library did a program called Blind Date with a Book with a total of 14 participants. AARP did tax preparation for the patrons. . The adult discussion group discussed the book "Cutting for Stone". The meeting was cancelled due to the weather.

In March the library will be closed for a week for renovations. We will have a movie night for children ("The Boxtrolls"), teens ("The Maze Runner"), and Adults ("Dinosaur 13"). AARP will continue to do tax

preparation for the patrons. There will be a Naturalization Information Session on March 31st. The adult book discussion group will discuss "Cutting for Stone" since the last meeting was cancelled.

5) General Report/Update on Library Issues by Venessa Cancio

- Olga Rudy has retired from her Library Specialist II position. Nubia Elias has been hired and will be overseeing the collection development for the adult collection.
- The library has installed its new Early Literacy Station. The Peek-A-Book station should be installed by the end of this week.
- The library has started its RFID conversion and has set the goal completion date for the end of March.
- The Friends of the Library is starting to plan their spring book sale. It will take place the last week of April or the first week of May.

6) Member Reports

The committee raised concerns about the library's fine policies. The committee was concerned that the library is losing money due to patrons not bringing back materials and/or not paying for those items that are lost. The committee is also curious about the library's disaster planning protocols. They requested that these topics be discussed at the next meeting.

7) Next Meeting Date

April 23, 2015

8) Adjournment

For reasonable accommodations pursuant to the Americans with Disabilities Act (ADA), call (520) 417-7326 as early as possible to coordinate needed arrangements.

For further information, call Ana Urquijo (520) 417-7326.

Posted on : _____ (date and time)

By: _____ (print and signing)