



# Douglas Library Committee

Monthly Meeting Minutes  
June 25, 2015  
Library Large Conference Room  
4:00 p.m. – 5:00 p.m

## 1) Call To Order

## 2) Roll Call

- Anne Mc Cleve
- Eva Escalante
- Raquel Lis-Unexcused
- Lawana Diffie
- Jennings Johnson
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- Judy Bourg-Excused

Other:

### Staff Representation:

- Ana Urquijo, Deputy City Manager
- Venessa Cancio, Library Manager

## 3) Approval of Minutes –March 26, 2015

Motion made by Lawana Diffie and seconded by Anne McCleve to approve the minutes. Motion passed unanimously.

## 4) Upcoming Library Programs & Recap on June Events

The library had a lot of programming in June for the Summer Reading Program. The theme for the SRP was “Every Hero Has a Story” and “Unmask”. Throughout the summer, there were movie nights for the children and teens. The children’s movies were well attended, but some of the teen movie nights were not as popular.

Throughout June, the library had many different guests for story time. The Border Patrol and Police Department came and read stories to the kids. The Border Patrol brought their vehicle to show the children. Smokey the Bear came and read with the kids, took pictures, and did a presentation where the kids got to look at tree rings and other forest artifacts. We had 86 people come to this event. Anna & Elsa from *Frozen* came and had an evening story time and sing-a-long with the kids. This has been our most successful event the library has had in the last two years (more successful than our Polar Express, which is our second highest). The library had around 295 people come to the event; Anna & Elsa read a story, sang songs, and took pictures with the kids. Everyone loved the event and had a lot of fun! Our other big event in June was James Reid Juggler Extraordinaire. This was held at Castro Park and had a turnout of 74 people (children and adults).

The staff also held mini activities and events for the kids throughout the summer. We did a Balto activity and movie afternoon. The kids made mini clay statues of Balto. Then we gave the kids juice and popcorn while they watched the movie. The kids really loved making the statues and painting them. We had an amazing turnout of 46 kids and 13 adults. Other activities included teen video game night and teen superhero trivia night. We had a “Be a Hero, Thank a Hero” activity where the kids wrote letters and drew pictures to send to the troops. They then made patriotic wreaths that we later gave to the police department. Another activity included planting bean sprouts and creating a flower craft with paper plates, paint, and cotton balls. We had 32 kids and 16 adults for this activity. We had a Rachel Carson activity where we read the story of Rachel Carson and the kids made bird feeders and decorated petals that we made into flowers to be hung in the children’s room. These are only a few activities that the library has done so far in June. An update on further SRP programming will be discussed at the next Library Committee Meeting.

## **Upcoming Events for July**

Summer Reading Program

### **5) General Report/Update on Library Issues by Venessa Cancio**

- So far the library has 205 kids signed up for the Summer Reading Program
- Changes in Staff: Nubia Elias, Library Specialist II, has resigned and Diana Manquero will oversee the adult collection development department. Diana has been working at the library as a Library Aide. Now that Diana is taking this position, the library will hire someone to fill Diana's Library Aide vacancy,

### **6) Member Reports**

#### **Lawana Diffie- Día de los Muertos/Day of the Dead**

The committee brought up the idea of partnering with the Mexican Consulate to have Día de los Muertos/Day of the Dead programming, such as altar making classes.

#### **Lawana Diffie-Library Fines and Fees Policies**

The committee wanted a status update on amending current library fines and fees policies and procedures. A motion was made by Lawana Diffie and seconded by Anne McCleve to see any reports the library had on how much we are losing due to patrons not bringing items back. The motion passed unanimously. Next library committee meeting reports will be given to the committee concerning these issues.

### **7) Next Meeting Date**

August 27, 2015

### **8) Adjournment**

For reasonable accommodations pursuant to the Americans with Disabilities Act (ADA), call (520) 417-7326 as early as possible to coordinate needed arrangements.

For further information, call Ana Urquijo (520) 417-7326.

Posted on : \_\_\_\_\_ (date and time)

By: \_\_\_\_\_ (print and signing)