

**AGENDA**  
**WITH ACTIONS TAKEN**  
**FINANCE COMMITTEE MEETING**  
**CITY OF DOUGLAS**  
**COUNCIL CHAMBERS**  
**425 TENTH STREET**  
**DOUGLAS, AZ 85607**

**THURSDAY, NOVEMBER 10, 2016**

**5:30 PM**

**1. CALL TO ORDER/ROLL CALL**  
**CALL TO ORDER AT 5:30 P.M.**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>CHAIRPERSON, KEN NELSON</b>	<b>X</b>	
<b>MEMBER, MICHAEL GUTIERREZ</b>	<b>X</b>	
<b>MEMBER, MIKE NAVA</b>	<b>X</b>	
<b>MEMBER, ARACELI QUIÑONEZ</b>		<b>X(EXCUSED)</b>
<b>MEMBER, ALAN MANQUERO</b>		<b>X(EXCUSED)</b>
<b>LIAISON, FERNANDO BETANCOURT</b>	<b>X</b>	
<b>INTERIM CITY MANAGER, BRENDA AGUILAR</b>	<b>X</b>	
<b>FINANCE DIRECTOR, LUIS PEDROZA</b>	<b>X</b>	
<b>ACCOUNT CLERK III, MARI DANIEL</b>	<b>X</b>	

**2. PERSONS WISHING TO ADDRESS THE COMMITTEE IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA**

**Not an action item – no action taken**

**3. APPROVAL OF MINUTES FOR MAY 24, 2016**

**Motion to APPROVE Minutes passed 3 - 0**

**4. APPROVAL OF MINUTES FOR MAY 31, 2016**

**Motion to APPROVE Minutes passed 3 - 0**

**5. APPROVAL OF MINUTES FOR JUNE 21, 2016**

**Motion to APPROVE Minutes passed 3 - 0**

**6. PRESENTATION / DISCUSSION OF 1ST QUARTER FINANCIAL UPDATE FOR FY 2016/2017**

**Not an action item – no action taken**

**7. DISCUSSION / DECISION ON FINANCE COMMITTEE RECOMMENDATION REGARDING THE PERIODIC REPORTING TO THE DOUGLAS MAYOR & COUNCIL AND THE PUBLIC OF THE RESULTS OF THE PORT OF ENTRY DEVELOPMENT PROJECT AS APPROVED THROUGH RESOLUTION 16-1173**

Motion to ENSURE ACCOUNTABILITY for the expenditure of City of Douglas funds, RECOMMENDATION to the Mayor/Council that it require reporting of the written statements (A and B) and subsequent action (C) from the prospective Port-of-Entry Consultant to include, but not be limited to:

- A. The Goal defined in specific and measurable terms of the professional services of the Consultant, with copies for the public at the meeting.
- B. The Consultant's detailed, step-by-step plan with realistic time-line by which the Consultant is to achieve this Goal, with copies for the public at this meeting.
- C. All progress to-date in relation to this detailed plan to be reported verbally and in writing by the Administration to the City of Douglas Mayor/Council and public monthly at each regular Mayor/Council meeting and Quarterly by the Consultant, with copies for the public at each meeting.

**PASSED 3 - 0**

**8. PRESENTATION / DISCUSSION / RECOMMENDATION ON REQUEST FROM MPC FOR ADDITIONAL FUNDS TO BE USED FOR CAPITAL IMPROVEMENTS AT THE DOUGLAS MUNICIPAL GOLF COURSE**

Motion to APPROVE recommendation passed as follows; Recommend to Mayor and Council to appropriate \$5,000 for Foot Golf Program and to be taken from the subsidy. Passed 2-1

**9. DISCUSSION / RECOMMENDATION REGARDING ADJUSTING THE CITY OF DOUGLAS TRAVEL POLICY INCLUDING PER DIEM RATES FOR IN AND OUT OF STATE TRAVEL AND MILEAGE REIMBURSEMENT**

Motion to APPROVE recommendation passed 3-0

**10. ADJOURNMENT**

Motion to ADJOURN at 7:30 P.M. passed 3 – 0

Posted at City Hall on Monday, November 14, 2016 @ 11:30 a.m. by Mari Daniel, Account Clerk III