

**AGENDA-WITH ACTIONS TAKEN**  
**OF THE**  
**CITY OF DOUGLAS**  
**DESIGN REVIEW BOARD**  
**FOR THE**  
**PUBLIC HEARING AND REGULAR MEETING**  
**HELD ON**  
**AUGUST 16, 2011 at 5:30 P.M.**  
**IN THE**  
**City Hall Council Chambers, 425 10<sup>th</sup> Street.**

1. Call to Order.
2. Pledge of Allegiance & Invocation.
3. Roll call. *MEMBERS PRESENT WERE, LAWANA DIFFIE, LYNN KARTCHNER, VICE-CHAIR VICKY MERRITT, CHAIRMAN BRUCE ENDRES, AND MICHAEL GUTIERREZ*  
*ABSENT MEMBERS WERE JOSUE LOPEZ AND CARLOS DE LA TORRE. MEMBERS OF*  
*THE PUBLIC PRESENT WERE HUNTER MANN, HARROD BLANK AND SAM*  
*RICHARDSON. STAFF PRESENT WERE JUAN PABLO FLORES-CITY ATTORNEY AND*  
*SCOTT LEHMAN-ZONING INSPECTOR.*
4. Approval of agenda. *MOTION TO APPROVE BY VICKY MERRITT, SECOND BY*  
*MICHAEL GUTIERREZ. APPROVED UNANIMOUSLY.*
5. Conflicts of interest. *NONE DECLARED.*
6. Approval of minutes. *MOTION TO APPROVE BY VICKY MERRITT. SECOND BY*  
*LAWANNA DIFFIE. APPROVED UNANIMOUSLY.*
7. Chairman's report.
8. Discuss Douglas Downtown Revitalization Plan and possibly give recommendations of changes to the Mayor and City Council. *NO ACTION TAKEN.*
9. Discuss Sign Regulations as stated in the Historic Preservation Overlay Zone Guidelines. *NO ACTION TAKEN.*
10. A presentation was made on the art of sign making by Mr. Sam Richardson. Mr. Richardson is a retired sign maker having spent 40 plus years in the sign making business and is highly knowledgeable in the fabrication of many types of signs including cabinet and neon signs and of effective techniques in sign design.
11. Call to the public.
12. Adjournment.