

The BOARD of DIRECTORS

Of

Douglas Housing Corporations I and II
(Casas de Esperanza and Pioneer Village)

will meet

Tuesday, August 6, 2013 at 5:00 p.m.

At

City of Douglas Council Chambers
425 10th Street
Douglas AZ

Posted at:
City Hall
Douglas Police Department
Douglas Library
www.douglasaz.org
Friday, August 2, 2013 at 12:30 p.m.

Neighborhoods Office

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT (ADA), THE CITY OF DOUGLAS DOES NOT, BY REASON OF A DISABILITY, EXCLUDE FROM PARTICIPATION IN OR DENY BENEFITS OF SERVICES, PROGRAMS OR ACTIVITIES OR DISCRIMINATE AGAINST ANY QUALIFIED PERSON WITH A DISABILITY. INQUIRIES REGARDING COMPLIANCE WITH ADA PROVISIONS, ACCESSIBILITY OR ACCOMMODATION CAN BE DIRECTED TO ALMA ANDRADE WITHIN 72 HOURS AT (520) 417-7302, FAX (520) 364-7507, 425 10TH STREET, DOUGLAS, ARIZONA 85607.

AGENDA

Board of Directors Meeting Douglas Housing Corporations I and II

Tuesday, August 6, 2013 at 5:00 p.m.

City of Douglas Council Chambers
425 10th Street
Douglas, AZ 85607

I. Call to Order

II. Roll Call

III. Approval of Minutes – March 4, 2013

IV. Resignations/Appointments and possible Discussion/Decision on:

- a) Discussion/Direction item to informally recommend to Mayor, Danny Ortega Jr., candidates for possible appointment to the one (1) vacant seat on the Board(s).

V. Discussion/Decision

- a) Discussion/Decision to approve and authorize the entry into an Intergovernmental Agreement between the City of Douglas and the Douglas Housing Corporations I & II starting July 1, 2013 through June 30, 2014.
- b) Discussion/Decision to approve the Management Agreement between the City of Douglas and the Douglas Housing Corporations I & II starting July 1, 2013 through June 30, 2014.
- c) Discussion/Decision on approval of Resolution ____, a resolution of the board of Directors of the City of Douglas Housing Corporations I & II to authorized the Account Receivable write-offs as presented by Management.
- d) Discussion/Decision on approval of Resolution ____, a resolution of the board of Directors of the City of Douglas Housing Corporations I & II to authorized the amortization of checks outstanding over 90 days.
- e) Discussion/Decision to approve the proposed 2013-2014 Fiscal Year Budget for Pioneer Village & Casas de Esperanza.
- f) Discussion/Decision to approve the proposed 2013-2014 Fiscal Year Capital Replacement Plan for Pioneer Village & Casas de Esperanza.

- g) Discussion/Decision – To approve the renewal of insurance policy(s)
 - 1) To approve Pioneer Village
 - i. Farmers Insurance – Hazard Policy
 - 1. Hazard Policy - Premium for renewing entire present coverage from 07-01-2013 to 07-01-2014 (\$7,527.00)
 - 2. Umbrella Policy - Premium for renewing entire present coverage from 07-01-2013 to 07-01-2014 (\$1,616.00)
 - 2) To review Property Insurance Policy for Casas De Esperanza
 - i. Farmers Insurance
 - 1. Policy is paid through mortgage

VI. Management Report

- a) City Manager, Carlos De La Torre
- b) Property Manager Michael Moulinet to discuss all corresponding issues pertaining to Casas De Esperanza and Pioneer Village.

VII. Persons wishing to address the Board in writing or verbally, on any item not on the agenda.

VIII. Next Meeting

IX. Adjournment

For questions, please call Michael Moulinet at (520) 417-7314