

Agenda-With Actions Taken

**Board of Directors Special Meeting
City of Douglas Community Housing**

Thursday, January 8, 2015 at 9:30 a.m.

**At the
Rancho La Perilla Apartments
Community Room
1201 E. Fairway Drive
Douglas AZ**

1. Call to Order:
Meeting was called to order by Board President Vicky Merritt at 9:36 a.m.
2. Roll Call:
Board Members present were Vicky Merritt, Felix Soto, Frank Melgoza, Veronica Abrigo and Art Estrada (not yet sworn in as member).

Representatives present for First West, the management company was Ana Gutierrez, the community manager.

City Staff Member present was Carlos De La Torre, City Manager and Juan Pablo Flores, City Attorney.
3. Persons wishing to address the committee in writing or verbally on any item not on the agenda:
None
4. Approval of Minutes for the September 4, 2014 meeting:
Motion made by Frank Melgoza and seconded by Veronica Abrigo to approve the minutes as presented and motion was approved unanimously.
5. Resignations/Appointments and possible Discussion/Decision on Board of Directors:
The formal swearing in Art Estrada as Board Member Douglas Community Housing Corporation. Mr. Estrada was approved by Mayor and Council November 12, 2014.
Not an action item – no action taken.
6. Discussion/Decision on Approval of 2015 Transaction Privilege Tax (TPT) submittal for renewal:
Motion made by Frank Melgoza and seconded by Art Estrada to approve the submittal and renewal and motion was approved unanimously.

7. Discussion/Decision on Approval of submittal for reimbursement from Reserve Replacement in the amount of \$22,549.89:
Motion made by Frank Melgoza and seconded by Veronica Abrigo to approve the submittal and motion was approved unanimously.
8. Discussion/Decision on Approval of the FY 2013/2014 Audit:
Motion made by Frank Melgoza and seconded by Veronica Abrigo to approve the audit document as presented and motion was approved unanimously.
9. Management Report:
Not an action item – no action taken.
10. Discussion/Information from Carlos De La Torre, City Manager, or his designee, regarding updates on the possible sale of the Corporate Assets and related transactions and Discussion/Information with possible Direction regarding alternate contingency plan to merge the Douglas Municipal Golf Course operations under CHC corporate management and transactions related thereto:
Although this item was noticed as a potential action item, no action taken.
11. Scheduling and/or confirmation of next Meeting date(s), and suggestions for future agenda items:
The next Board meeting was set for Thursday, April 2, 2015 at 9:30 a.m., by the Board President.
12. Adjournment:
Meeting was adjourned at 10:42 a.m., as moved by Frank Melgoza and seconded by Veronica Abrigo, and motion passed unanimously.