



## Douglas Library Committee

### Monthly Meeting Agenda **WITH ACTIONS**

April 23, 2015

Library Large Conference Room

4:00 p.m. – 5:00 p.m

#### 1) Call To Order

#### 2) Roll Call

- Anne Mc Cleve
- Eva Escalante
- Raquel Lis
- Lawana Diffie
- Jennings Johnson
- Sheila Rogers
- Judy Bourg

Other:

#### Staff Representation:

- Ana Urquijo, Deputy City Manager
- Venessa Cancio, Library Manager

## MEETING CANCELLED DUE TO LACK OF QUORUM

#### 3) Approval of Minutes –March 26, 2014

#### 4) Upcoming Library Programs & Recap on April Events

##### April Events

- Easter Story Time with Easter Egg Hunt
  - The children and staff had a lot of fun with this event, 26 people came to the event.
- National Library Week (April 13-17)
  - April 13-16: Library Trivia Raffle: Winner will receive a prize
  - April 14 & 15: Will celebrate National Library Week and National Poetry Month with movies pertaining to poetry. Light refreshments will be served. We will show "Mulan", "Dead Poets Society", and "Beowulf".
  - April 16: The library staff will put on a puppet poetry show for our younger patrons to celebrate National Poetry Month. The library will do a rendition of Dr. Seuss' "Green Eggs and Ham"
  - April 16: Poetry Slam Night
  - April 18: Cookie Day! Free cookies and juice in the Large Conference Room for our patrons
- National Poetry Month
  - The library will have a poetry contest for children and teens (Ages 6-17). The winners of the contest will receive a gift card and will have their poems and pictures showcased in the Douglas Dispatch.
  - April 30: Poem in Your Pocket Day: The library will be giving out pocket poems to all patrons that come in that day
  - Teen Night (Ages 6-12) Poetry Workshop/Magnetic Poetry
- April 22: Local author and historian, Cindy Hayostek, will discuss her new book "Connections: The Life and Times of B.A. Packard in 1880s Tombstone and on the Arizona-Sonora Borderlands."
- Adult Book Club
  - April 15: *Charlatan* by Pope Brock

##### Upcoming May Events

- Friends Book Sale
- Adult Movie: TBD
- Teen Movie Night: TBD
- Children Movie Night: TBD
- Crochet Club
- Adult Discussion Group: TBD
- U.S Citizenship and Immigration Services: Naturalization 101 Information Session: TBD

**5) General Report/Update on Library Issues by Venessa Cancio**

• From previous Library Committee Meetings, there are a few subjects that the committee would like to discuss:

- Does the library have a first-shooter protocol? Is there a plan in place if a situation like this occurs?
- Fine Policies and Procedures: How are we actively making sure that our library materials are not being lost by patrons not returning items? If items are not returned, what are the penalties? Is there a way to better enforce these penalties? Is the library losing too much money yearly on items never returned?
- Is there a way to revoke computer privileges if a patron has not paid significant fines? Can we have both CASSIE and SIRSI on the computer aide computer in order to check for substantial fines before giving a patron a computer?

**6) Member Reports**

**7) Next Meeting Date**

May 28, 2015

**8) Adjournment**

For reasonable accommodations pursuant to the Americans with Disabilities Act (ADA), call (520) 417-7326 as early as possible to coordinate needed arrangements.

For further information, call Ana Urquijo (520) 417-7326.

Posted on : \_\_\_\_\_ (date and time)

By: \_\_\_\_\_ (print and signing)