

**Agenda – With Actions Taken**

**Board of Directors Meeting  
Douglas Housing Corporations I and II**

**Wednesday, November 2, 2011 at 12:00 p.m.**

**City of Douglas Council Chambers  
425 10<sup>th</sup> Street  
Douglas, AZ 85607**

**I. Call to Order.**

The meeting was called to order at 12:08 p.m. by Gary Clark.

**II. Roll Call**

Members present: Gary Clark, Carol Melis, Rosa Vertrees

Staff present: City Manager, Curtis Shook; NHG Director, Christina Gomez;

Housing Property Manager, Michael Moulinet

Guests Present: Rita Rojas

**III. Approval of Minutes –**

Motion by Carol Melis, second by Rosa Vertrees, to accept the minutes of July 19, 2011, as presented. Motion passed unanimously.

**IV. Resignations/Appointments**

Motion by Rosa Vertrees, second by Carol Melis, to accept the resignation of Rosalinda Gomez, with regret. Motion passed unanimously.

Motion by Rosa Vertrees, second by Carol Melis, to appoint Rita Rojas to the Board, to replace Rosalinda Gomez. Motion passed unanimously.

Motion by Rosa Vertrees, second by Carol Melis, to accept the resignation of Charles Ebner. Motion passed unanimously.

**V. Discussion/Decision**

a) FY 10/11 Draft Audit Report

Motion by Carol Melis, second by Rosa Vertrees, to accept the draft audit report as presented by auditor, Wes Addison. Motion passed unanimously.

b) Surplus Cash payment

Motion made by Carol Melis, second by Rosa Vertrees, to approve the payment of surplus cash in the amount of \$20,731 and \$15,587 to the entity account.  
Motion passed unanimously.

**VI. Management Report**

Management report was presented by Michael Moulinet.

**VII. Next Meeting**

The next meeting was scheduled for February 2, 2012.

**VIII. Adjournment.**

The meeting adjourned at 2:25 p.m.

**Posted: November 4, 2011**